

ANNEX G TO CLUB HEALTH & SAFETY MANAGEMENT PLAN

CLUBHOUSE INSPECTION FORM (Peyia)

YEAR 2016

Item	Checks	Initials and Date			
		Jan-March	April-June	July - Sept	Oct-Dec
Fire Alarms	Check fire alarms work when heat or smoke is present. Check batteries (if not on mains)				
Fire Extinguishers	Check physical presence of all fire extinguishers and inspect visually				
Fire Blankets	Check physical presence of fire blankets in galley and inspect visually				
Fire Inspection	Check with the Rear Commodore House that annual inspection of fire appliances and alarms has been either arranged or done				
Evacuation Lights	Test that evacuation lights work correctly				
Evacuation Routes	Confirm evacuation routes are clear, push to open (if fitted) catches are working correctly on doors and that evacuation signs are present				
Electrical System	Check that warrant is in date (New Warrant required every three years) - Rear Commodore House to arrange inspections and warrant				
Galley	Check galley area for unidentified hazards				
General	Check for new hazards throughout clubhouse				