

SHEET 1 OF 1 ANNEX A TO CLUB HEALTH & SAFETY MANAGEMENT PLAN

Standing Risk Assessment: CLUBHOUSE - ANNEX A TO CLUB HEALTH & SAFETY MANAGEMENT PLAN		L = Likelihood Scale 5= High 3= Medium 1 = Low S = Severity Scale 5 = severe 3 = Concerning 1 = Recordable RF = Risk Factor (= L x S)											
		Hazard			Persons at Risk		Risk		Controls Applied			Residual Risk	
		L	S	RF						L	S	RF	
Slips, Trips and Falls	All Clubhouse users	3	3	9	No Wires left trailing. All debris removed. All spills mopped up immediately. Any changes of floor level highlighted and warning signs displayed						1	3	3
Collision with vehicles when exiting the clubhouse from front patio or main entrance	All Clubhouse users.	1	5	5	The access way to the car park starts beyond the patio and the front door and can be used by all vehicles for parking. Channel pedestrians to only two egress points. Vehicles and pedestrians have good sight of each other. Vehicle speed is designated as very low. Secondary access/egress provided to rear of building						1	5	5
Scalds, Burns and Cuts from galley equipment	All those entering or working in the galley	3	5	15	Access to the kitchen to be controlled at all times with only the authorised persons allowed in the kitchen. Kitchen floor to be kept clear of obstacles to prevent inadvertent falls on hot equipment etc. Kitchen layout has been optimised to promote safe working practice.						1	5	5
Fire in the Clubhouse	All Clubhouse Users	1	5	5	The entire Clubhouse is a no smoking area. No fuel is stored in the Clubhouse. Electrical appliances are unplugged when not in use. The electrical system is inspected by a qualified electrician every 3 years with plug-in electrical equipment tested annually. First Aid & Fire Appliances (FAFA) are provided in the kitchen and by all exits. There are various sliding patio door exits from the Clubroom. The exits and FAFA are inspected on a quarterly basis by the Health & Safety Officer and the Fire Extinguishers are inspected monthly by the Rear Commodore House. The Fire extinguishers are maintained yearly by a registered company arranged by the Rear Commodore House.						1	5	5
Electric Shocks	All Clubhouse Users	1	5	5	The Clubhouse Electrical system has RCD's fitted. Extension leads are kept to a minimum and put away when not in use. Sockets are not overloaded and water sources are kept away from socket outlets.						1	5	5
Food Poisoning	All who eat at the Clubhouse	1	3	3	Food is prepared by a small group of people who have been trained in food handling and care. Use by dates are observed and minimum food storage occurs on the premises. Fridge and Freezer provided. Dedicated handwash area provided. Anti-bacterial spray for surfaces wipedown provided.						1	3	3
Under Age Drinking	Under 18 Year Olds	3	3	9	Juniors (under 18's) are not allowed to be served by bar staff. Juniors are not allowed to help behind bar when open. Any instance of a						1	3	3